

**CLOSING INFORMATION NEEDED FOR COOPERATIVES**

**THE COMPLETED VERSION OF THIS FORM SHOULD BE FAXED OR E-MAILED TO THE ATTORNEY ASSIGNED TO THE FILE AT TIME OF REGISTRATION.**

TO: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Regarding: \_\_\_\_\_

**WE NEED ALL INFORMATION TO COMPLETE AZTECH FORMS**

Name and Address of Cooperative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How will Borrower(s) name(s) appear on the Stock Certificate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Shares: \_\_\_\_\_

\*\*Section: \_\_\_\_\_ \*\*Block: \_\_\_\_\_ \*\*Lot: \_\_\_\_\_

**Co-op Lien Search:**

Borrower, Attorney or Broker is responsible for ordering the lien search.

\$50,000.00 Liability Insurance Limit.

**\*NO FAXED COPIES OF LIEN SEARCHES WILL BE ACCEPTED – ORIGINALS ONLY\***

**Aztech Agreements:**

Agreements will be sent to you after we receive the above information.

Address of Attorney or person we should mail Aztechs to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*Borrower, Attorney or Broker must order **original** Co-op documents from the current lender and **must** be at closing.

\*\*\*Please make sure all information on this sheet is correct. You will be charged an additional fee for amendments made after the UCC-1 is filed.

\*\*\*All open UCC-1 must have a UCC-3 at closing. Borrowers, Attorney, or Broker must obtain and provided the Ucc-3 (s) at closing. If the UCC-3 is not delivered at closing, the file will adjourn and the borrower will be charged an adjournment fee.

I hereby agree to these terms,

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Print Name